

RESOLUTION NO. 26/2020

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF CORTE
MADERA AMENDING COMPENSATION SCHEDULE FOR PART TIME
HOURLY EMPLOYEES OF THE TOWN OF CORTE MADERA EFFECTIVE JULY
6, 2020 TO INCLUDE NEW POSITION TITLED STUDENT INTERN**

WHEREAS, the Town of Corte Madera employs individuals in a part time capacity to perform ongoing work functions; and

WHEREAS, the term “part time capacity” identifies individuals who are typically employed with the Town on an hourly basis for an annual average of less than thirty hours per week; and

WHEREAS, the duties and responsibilities of part time employees are monitored by department managers, and further, that compensation is based on specific hours worked as recorded by employees on bi-weekly time sheets and approved by department managers;

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the following hourly pay rates are set effective July 6, 2020:

Recreation Aide	\$13.00 to \$15.00
Recreation Assistant	\$16.00 to \$30.00
Accounting Technician	\$35.00 to \$45.00
Code Enforcement Officer	\$29.00 to \$35.00
Student Intern	\$18.00 to \$25.00 effective July 6, 2020

BE IT FURTHER RESOLVED, that:

- Initial placement on an hourly pay range as well as periodic increases within the range are made at the discretion of the department manager and in consideration of an individual’s knowledge and skills, prior work experience and job performance in the current position;
- Pursuant to State law, employees are entitled to accrue one hour of sick leave, paid at the employee’s hourly wage, for every 30 hours worked. Employees are entitled to accrue sick leave if they work more than 30 days within a year from the commencement of their employment, and are entitled to begin using sick leave after 90 days of employment. Use of sick leave is limited to 3 work days, or 24 hours, in a calendar year.
- Positions in this classification are not eligible for paid Town holidays;
- Positions in this classification are not eligible for paid accrued vacation leave or floating holidays;
- Positions in this classification are not eligible for Town paid employee health insurance benefits including but not limited to medical, dental, vision, life and long term disability insurance;
- Positions in this classification are eligible for Social Security contributions as required by law but are not eligible for membership in the Public Employees Retirement System (PERS) unless provided for by PERS membership requirements.

• **IT IS HEREBY CERTIFIED** that the foregoing Resolution was duly and regularly adopted by the Town of Corte Madera of Marin County at a regular meeting thereof held on July 7, 2020 to wit:

AYES: Councilmembers: Beckman, Casissa, Kunhardt, Lee, Ravasio
NOES: Councilmembers: - None -
ABSENT: Councilmembers: - None -



Eli Beckman, Mayor

ATTEST:



Rebecca Vaughn, Town Clerk