

**Town of Corte Madera
Town Council**

Eli Beckman
Mayor

Fred Casissa
Vice Mayor

Charles Lee
Councilmember

Leila Mongan
Councilmember

Bob Ravasio
Councilmember



Todd Cusimano
Town Manager

Amy Ackerman
Town Attorney

Rebecca Vaughn
Town Clerk/Asst. Town Manager

Town Hall
300 Tamalpais Drive
Corte Madera, CA 94925
townofcortemadera.org

SPECIAL MEETING NOTICE AND AGENDA
TOWN COUNCIL STRATEGIC PLANNING WORKSHOP
FRIDAY, OCTOBER 8, 2021
9:00 AM

Location: Corte Madera Community Center Patio
498 Tamalpais Drive, Corte Madera CA 94925

NOTICE TO PUBLIC:

Due to Coronavirus (COVID-19), the October 8, 2021, Special Town Council Strategic Planning Workshop will occur outdoors on the patio of the Corte Madera Community Center and not by teleconference. All attendees will be required to be fully masked and comply with all social distancing requirements.

The Council welcomes public comment. Please submit public comment in person during the meeting, or remotely by emailing PublicComment@tcmmail.org before or during the meeting.

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- 1. CALL TO ORDER AND ROLL CALL**
 - 2. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Because this is a special meeting, public comments should be confined to items on the agenda. Speakers will be limited to three (3) minutes unless otherwise specified by the Mayor or the Presiding Officer.

- 3. STRATEGIC PLANNING WORKSHOP – DISCUSSION ITEM**

This workshop is for the Council to discuss short and long-term values and objectives for the Town. While general direction may be given to the Town Manager, the Council will not make specific decisions or take any actions. The Council may direct the Town Manager to place specific topics and items on the agenda of future, regular Council meetings.

3A. Review of 2020-2021 Work Plan.

Departments Heads will provide a summary review of the 2020-2021 work plan and progress meeting Council priorities.

Attachment 3A: Summary of 4.20.20 Town Council Strategic Planning Workshop

3B. Review of 2020-2021 Council Priorities and Discussion of 2022 Council Priorities

2020-2021 Council Priorities:

Category I

1. COVID-19 recovery: *(i.e. repairing Town finances, supporting local businesses and most vulnerable residents)*
2. Fiscal Sustainability: *(i.e. unfunded liabilities, protecting reoccurring revenues, controlling costs, shared services/consolidation Town-wide)*
3. Climate Hazards: *(i.e. Adaptation Plan, green building ordinance, sea level rise/flooding, wildfire/egress, reducing Town's carbon footprint, disaster preparedness)*
4. Communication: *(i.e. strategy, protocol, website, biannual mailer)*

Category II

1. Traffic & Infrastructure: *(i.e. circulation improvements, roadwork, flood control, SD2, Town Hall renovation)*
2. Land Use: *(i.e. Housing Element, design standards, hotel ordinance)*
3. Town Operations/Customer Service: *(i.e. cybersecurity, digitizing services, phasing in lower-maintenance landscaping)*

Category III

1. Quality of life issues: *(i.e. short-term rentals)*
2. Sustainable Beautification: *(i.e. restoring ecosystem, planting natives)*
3. Everything else

3C. Discussion of 2022 Work Plan.

a. Presentation of Workplan Considerations by Department Heads

b. Discussion of Workplan for 2022

3D. Review and Discussion of Existing Councilmember Committee Appointments, Town Committees, and Staff Support for Committees

Councilmembers will review the existing committees, committee structure, staff support for those committees. Council may ask any questions about the various Committees and provide input regarding the appointments of interest to each of them. No appointments will be made at this meeting. Appointments are expected to be made at the December 7, 2021 regular Town Council meeting.

Attachment 3D: Current Committees and Council Appointments


4. RECAP

5. ADJOURN



**CORTE MADERA TOWN COUNCIL
STAFF REPORT**

REPORT DATE: October 3, 2021
MEETING DATE: October 8, 2021

TO: Honorable Mayor and Members of the Town Council
FROM: Todd Cusimano, Town Manager 
SUBJECT: Update on Status of The 2020-2021 Work Plan



RECOMMENDED ACTION:

Review update from staff regarding the Status of the 2020-2021 Work Plan and provide feedback, and direction as appropriate.

BACKGROUND:

Each calendar year, the Town Council holds a strategic planning session to discuss the projected workload for the next 12 months and beyond. The strategic planning session is intended to provide a broad overview of the Town's anticipated work program. The Council provides very general direction to staff, focusing on when issues should be presented during the upcoming fiscal year and what complications the staff might analyze for those issues. It is the Council's practice to have staff present a summary of the workshop discussion.

DISCUSSION:

At the April 20, 2020 Town Council strategic planning session, the Council set overall priorities into three categories, with category one being the most important. Those priorities are as follows:

Category I

1. COVID-19 Recovery: *(i.e. repairing Town finances, supporting local businesses and the most vulnerable residents)*
2. Fiscal Sustainability: *(i.e. unfunded liabilities, protecting reoccurring revenues, controlling costs, shared services/consolidation Town-wide)*
3. Climate Hazards: *(i.e. Adaptation Plan, green building ordinance, sea level rise/flooding, wildfire/egress, reducing the Town's carbon footprint, disaster preparedness)*
4. Communication: *(i.e. strategy, protocol, website, biannual mailer)*

5. Disaster Planning – (i.e. Readiness of staff and infrastructure preparedness)

Category II

1. Traffic & Infrastructure: (i.e. circulation improvements, roadwork, flood control, SD2, Town Hall renovation)
2. Land Use: (i.e. Housing Element, design standards, hotel ordinance)
3. Town Operations/Customer Service: (i.e. cybersecurity, digitizing services, phasing in lower- maintenance landscaping)

Category III





1. Quality of life issues: (i.e. short-term rentals)
2. Sustainable Beautification: (i.e. restoring ecosystem, planting natives)
3. Everything else

DISCUSSION:




With the above-listed categories in mind, staff led the Town Council through a list of the issues and topics that the Town is currently addressing, as well as those the Town is likely to begin to address over the next twelve months. The Town Council set the following direction and approved the work plan at the June 16, 2020 Town Council meeting:

LEGEND:  = Complete  = In progress  = Not yet started

COVID-19 Recovery (Category I)

	Develop a budget plan with a minimal deficit/protecting reserve funds, while maintaining all Town services after taking into account expected revenue reductions for fiscal year 2020-2021.
	Be proactive in documentation and the submission of reimbursement requests to FEMA and/or CalOES for cost recovery efforts in our response to COVID-19 related activities.
	Continue to evaluate and develop programs to support our local businesses and the most vulnerable residents.
	Through the Parks and Recreation Department - Create a consistent outreach campaign to participants of traditional senior programs and services (Ex: AFIC, lunch program, and BINGO).

Fiscal Sustainability (Category 1)

	Protect reserves and develop strategies for economic development and growth.
	Finalize 10-year fiscal projections with the Finance and Audit Ad Hoc Committee and present to Town Council;
	Develop and enhance the budget book.

Communication (Category 1)

1.	Develop a robust communications plan for the Town:
★	a. Complete internal and external reviews on Town communications
★	b. Complete a Town-wide communications survey
★	c. Develop best practices and protocols
★	d. Update, simplify, and refresh website
●	e. Provide biannual mailers and utilize technology
★	f. Community Meetings – Plan for inclusion of virtual participation for all council, board and commission meetings as we return to our new, normal meeting structure

Climate Hazards (Category I)

★	Climate Action Plan - Update to 2016 Plan; new information included and policies that will serve as a guiding document
★	Climate Adaptation Plan Assessment- Expecting several land use strategies to emerge requiring zoning and other policy changes
★	EV Charging Streamline Ordinance - Simplify process for EV Charging applications consistent with State law requirements;
★	Green Building Code Enhancements - Implementation of “reach” code for new residential and commercial projects - <i>*To Sustainability Committee</i>
★	Trees - Update to list of undesirable species to align with Fire Department’s list of fire prone species. Allows for removal of large trees without need for permit, including those in Public Right-of-Way
★	Coordinate the Town’s early warning systems (i.e. radio station/Police vehicle Hi/Lo vehicle broadcast system and potential siren).

1.	Continue fire safety and preparedness efforts:
★	a. Support of Neighborhood Response Group (NRG) and Community Emergency Response Team (CERT) groups
★	b. Coordinate fire prevention, inspections, code enforcement/abatements, and vegetation management efforts through Central Marin Fire Authority and Measure C funding
★	c. Continue vegetation clearance efforts to support residents through the Chipper Program under the guidance of the Town Resilience Coordinator
★	d. Complete vegetation clearance and improvements to hillside paths and evacuation routes
●	e. Add signage and markings to all potential evacuation routes - <i>*Pending MWPA Analysis/Study</i>

Infrastructure (Category I) and Traffic and Circulation Improvements (Category II)

Further develop and/or deliver the following Capital Improvement projects:

1.	Flood Control and Storm Drainage:
●	a. Climate Adaptation Assessment that establishes the Town’s priorities and goals for safeguarding the community from sea level and other climate change vulnerabilities and identifies and vets conceptual design alternatives and solutions
★	b. Storm Drain Master Plan Update that expands the typical scope to also include sea level rise and other climate change projections; and reviews all flood control infrastructure, such as but not limited to; the storm drain network, detention basins and pump stations - <i>*RFP August 2021</i>
★	c. Miscellaneous critical repairs to the flood control pump stations and storm drain network that are unable to be deferred until after the Storm Drain Mater Plan Update is completed
2.	Multimodal Transportation Improvements:
★	a. Tamal Vista Complete Streets between Fifer Avenue and Madera Avenue to improve safety and accessibility for pedestrians, bicyclists, and vehicles
●	b. Preventative Maintenance Project to implement treatments such as “slurry seals” (and required accessible curb ramps) to approximately twenty percent of the Town maintained roadway network; Maintenance work is in-progress
★	c. Redwood Highway Multi-Use Path and Re-Landscaping Project between San Clemente Drive and Wornum Drive
3.	Parks & Recreation:
★	a. Skunk Hollow Mini-Park Improvements to install a new play structure and expanded features including swing sets and a sand play area
★	b. Town Park Bathroom Repairs and Upgrades to enhance the amenities and improve the aesthetics using sustainable fixtures
4.	Environmental:
★	a. Zero Waste Marin Projects will implement programs and projects to increase diversion of waste, and its overall reduction
★	b. Beverage Container Recycling to purchase recycling container enclosures for Town parks
★	c. LED Lighting Conversion will implement the first of several bid projects to replace our existing street lights with LED lights
●	d. EV Charging at Town Hall will continue to evaluate and implement opportunities for additional EV charging stations at our facility - <i>*Continue to apply for grants</i>
5.	Town Owned Buildings:
●	a. Community Center Office Remodel to improve the function of the facilities and to better serve the community and park users
●	b. EV Charging at Town Hall will continue to evaluate and implement opportunities for additional EV charging stations at our facility












6.	Sanitary District No. 2:
★	a. 2020 Sewer Rehabilitation Project to improve sanitary sewer infrastructure in Marina Village, Pacific Queen, Flying Cloud, Meadow Ridge, Ridge Ct. and Madera Presidio
★	b. Trailer Court, Village and Sausalito Pump Stations Improvements to install flow meters, new generators, and a motor control center
●	c. 2021 Sewer Rehabilitation Project to improve sanitary sewer infrastructure in the Granada neighborhood - <i>*On schedule, Construction 2021</i>
●	d. Meadowsweet Sewer Main Capacity Improvements to increase the capacity of this portion of our system, which is prone to system failures - <i>*On schedule, Construction 2021</i>
●	e. Sewer System Management Plan Update to satisfy state requirements to ensure best practices are in place to effectively manage the SD2 collection system - <i>*Final Draft under review</i>
●	f. Sewer Master Plan Update to update recommendations on priorities and goals to optimize function of the sanitary sewer system - <i>*Issued RFP/Interviews in progress. Master Plan is a two year process.</i>
★	g. Oversee the various District Grant Programs (should they be renewed or established); Private Sewer Lateral Assistance Lower Lateral CIP, Low Income Private Sewer Lateral and possibly a Loan Assistance program.

Disaster Planning – Readiness – Infrastructure (Category I)


1.	Continue preparedness efforts at the Community Center for all emergencies:
●	a. Evaluate current supplies and system to monitor (condition and expiration)
●	b. Expand on system used during Oct. 2019 PSPS events to incorporate physical distancing
●	c. Engage Community response groups to develop a community notification plan that includes situational action plans

Land Use – Zoning Ordinance Amendments (Category II)







★	Hotel Bonus FAR Ordinance – Pending Town Council final approval at June 16, 2020 meeting
★	Accessory Dwelling Units (ADUs) - Christmas Tree Hill provision, recently approved by Town Council
★	SB2 Grant funded projects (Housing) - Objective Design and Development Standards (ODDS): Production of toolkit to ensure that multi-family housing required to be approved under state law meets standards for community design
★	Accessory Dwelling Units (ADUs) - ADU workbook, website and calculator aimed at promoting ADU development in Town
●	Inclusionary Housing Amendments - Revise Town’s inclusionary requirements to ensure current regulations aren’t an impediment to housing development and update in-lieu fees

	Water Efficiency Landscape Ordinance - Requires projects to meet MMWD standards for water efficiency per State Law
	Short Term Rental Ordinance - Economic Development and Quality of Life Project - <i>*Should discuss timing and community engagement before proceeding. Bob Brown is available to complete this process.</i>
	Housing Element Opportunity Site Analysis - Following on heels of ODDS, major effort to identify where significant new housing should be located in Town - <i>*Analysis will begin June 2021 also related to items 2,3,4 above.</i>
	Accela Implementation - Overhaul of permit tracking software for Building, Planning, Public Works and Fire Department. Aimed at improving customer access to information and ease of permit submissions
	Design Review Changes Modifications - Needed clarifications and less restrictive for commercial properties (Nov. 2019) - <i>*Should consider moving to next year's workplan.</i>
1.	General Zoning Clean Up: <i>*Handling by policy memos</i>
	a. Commercial Use categories -
	b. Yards
	c. Parking
	d. Variance findings
	e. Definitions
	Town Hall Approvals – Complete design review process with the Planning Commission.






Maintenance and Beautification of Town (Category III)

	Sustainable Beautification - Staff to coordinate with the Beautification Committee to develop strategies to restore ecosystem and planting natives).
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Training and Policies (Category II)

	Safety Programs – Update the safety programs and measures for Town staff and develop protocols to protect staff and the community when Town facilities reopen
1.	Training – Continue robust training program with an emphasis on:
	a. Customer Service
	b. Leadership
	c. Succession Planning
	d. Staff Development
	e. Core Values and Town Mission

Town Operations (Category II)

	Conflict of Interest Code – Review and update code (completed every two years)
	Retention Policy – Update and implement new retention protocols.
	Digitize Town Archives – Implement and begin process of digitizing Town archives - <i>*Staff needs more time, will evaluate digitization options after adoption of Retention Policy.</i>
	Community Meetings – Plan for inclusion of virtual participation for all council, board and commission meetings as we return to our new, normal meeting structure
	Cybersecurity – Provide a report and analysis to the Town Council on the current state of the Town’s cybersecurity infrastructure and receive direction accordingly - <i>*Contracted services through Bay Cities Risk Pool to evaluate Town’s IT infrastructure and to provide analysis/findings/recommendations</i>

Quality of Life Issues and Ordinance Updates (Category III)

	1. Conduct community engagement survey(s) to identify park and recreation needs
	2. Continue community outreach to members of Town’s most vulnerable population
	a. Weekly check in calls by Parks & Recreation staff
	b. Continue to connect individual requests to information sources and resources
	3. Restructure organizational chart for the Parks and Recreation Department;
	a. Benchmark position titles and descriptions with like agencies.
	b. Develop plan to meet the recreation needs of Larkspur, Greenbrae, and Kentfield residents
	c. Develop a proposal to offer child care services
	4. Add classroom space for recreation programming;
	a. Acquire modular classroom space behind the Community Center and expand use of the adjacent dance studio
	b. Install restroom behind the Community Center to serve new classroom space and park users
	c. Expand recreational programming specific to seniors/active adults
	5. Master Planning project for Town Park - Planning underway with Parks and Recreation Commission

Listing of Appointments To Committees and Commissions
With Current Representatives

JOINT POWERS AUTHORITY BOARDS

Central Marin Fire Authority

Beckman & Ravasio (Casissa - Alternate)

Central Marin Police Authority

Beckman & Ravasio (Casissa- Alternate)

Central Marin Sanitation Agency

Beckman (Casissa - Alternate)

Community Development Block Grant (CDBG) and HOME

Mongan (Lee - Alternate)

Larkspur-Corte Madera School District Financial Advisory Committee

Mongan (Lee - Alternate)

Marin Clean Energy

Mongan (Beckman - Alternate)

Marin Wildfire Prevention Authority JPA

Ravasio (Casissa - Alternate)

Ross Valley Paramedic Authority

Casissa (Ravasio - Alternate)

Transportation Authority of Marin

Lee (Beckman - Alternate)

STANDING COMMITTEES

ABAG Marin Delegates Committee

Lee (Mongan - Alternate)

Age Friendly Corte Madera

Casissa (Ravasio - Alternate)

C.M. Chamber of Commerce Ex-Officio Director

Beckman (Mongan - Alternate)

Coalition Connection

Ravasio (Casissa - Alternate)

Disaster Council (Twin Cities Disaster Prep Committee)

Casissa (Beckman - Alternate)

Flood Control Board Liaison

Casissa (Beckman - Alternate)

Land Use Committee

Lee & Mongan

Larkspur-Corte Madera School District Liaison

Mongan (Lee - Alternate)

League of Calif. Cities/North Bay Division

Beckman (Mongan - Alternate)

MCCMC Climate Action Committee

Mongan (Beckman - Alternate)

MCCMC COVID Committee

Beckman and Casissa

MCCMC Homeless Committee

Ravasio (Lee - Alternate)

MCCMC Legislative Committee

Beckman (Mongan - Alternate)

Refuse and Recycling Committee

Mongan (Lee - Alternate)

Safe Routes to School

Lee (Ravasio - Alternate)

Sales Tax Citizens' Oversight Committee

Casissa (Mongan - Alternate)

AD-HOC COMMITTEES

Climate Action Committee

Council representatives: Beckman, Mongan

Finance and Audit Ad Hoc Committee

Councilmember appointee: Casissa, Town Manager Todd Cusimano, Finance Director Daria Carrillo and four members of the public: James Andrews, Annette DiSano, Larry Reed, Karl Spurzem

Plan Bay Area 2040 Response Committee (Ad Hoc):

Mongan

COMMITTEES TO WHICH THE TOWN COUNCIL HAS APPOINTED EITHER TOWN STAFF OR MEMBERS OF THE COMMUNITY TO REPRESENT THE TOWN

BayWave Executive Steering Committee

Public Works Director RJ Suokko (agency representative)

Bicycle Pedestrian Advisory Committee

Bob Ravasio

Marin County Commission on Aging

Matt Boland

Marin County Solid Waste Management

Todd Cusimano

Marin Emergency Radio Authority

Todd Cusimano (R.J. Suokko, Alternate)

Marin General Services Authority

Todd Cusimano

Marin/Sonoma Mosquito and Vector Control District Representative

VACANT

SUBCOMMITTEES FOR BOARD AND COMMISSION INTERVIEWS

Planning Commission	Beckman, Lee
Parks & Recreation Comm.	Casissa, Mongan
Flood Control Board	Beckman, Casissa
Bicycle Pedestrian Advisory Comm.	Beckman, Casissa
Sales Tax Citizens' Oversight Comm.	Beckman, Casissa
Rep to Marin County Comm. on Aging	VACANT, VACANT
Rep to Marin/Sonoma Mosquito Vector Dist	VACANT, VACANT
Climate Action Committee	VACANT, VACANT

Brief Description of Committees and Commissions

BOARDS, COMMITTEES AND COMMISSIONS

ABAG Oversight Committee

The Association of Bay Area Governments (ABAG) is one of nearly 500 councils of governments across the nation solving problems in areas such as environmental quality, housing, transportation, sub-regional planning and economic development. One of ABAG's vital functions is to provide a forum to resolve local differences through workable compromises. General assembly meetings are held twice a year – once in the spring and once in the fall. The locations vary.

Age-Friendly Corte Madera

Age-Friendly Corte Madera is a volunteer effort dedicated to making recommendations and fostering improvements that enhance the livability of our Town for *all* ages. By enhancing those aspects that create more inclusiveness and accessibility for seniors, every Corte Maderan may fully appreciate and involve themselves in all that Corte Madera can offer. Age-Friendly Corte Madera meets the fourth Wednesday of each month at 2:00PM at the Corte Madera Community Center, 498 Tamalpais Drive, Corte Madera.

Bicycle Pedestrian Advisory Committee

The Bicycle Pedestrian Advisory Committee (BPAC) is a seven member body (one member being a member of the Corte Madera Town Council, two bicycle transportation advocates and two pedestrian transportation advocates and up to two members representing accessibility issues) appointed by the Town Council to identify issues related to bicycle and pedestrian circulation and safety concerns in the town, and exploring and building consensus for potential solutions. All Corte Madera residents are eligible to apply for appointment to this committee. The committee will meet six times per year at 6:00 p.m. in the Corte Madera Council Chambers.

Central Marin Fire Council

In 2012, the Corte Madera and Larkspur Councils formed an Ad Hoc Committee to explore potential new shared services opportunities between the fire departments of the two communities. The Ad Hoc Committee consisted of two members of each Council. With the consolidation of the Corte Madera and Larkspur Fire Departments, the Ad Hoc Committee became the Central Marin Fire Council. Meetings are scheduled to begin at 6:30 p.m. or upon conclusion of the police council meeting, whichever is later. The Fire Council adopted a resolution which sets quarterly meetings, or more as needed. The fire council meetings are currently scheduled to be held on the second Thursday in February, the second Thursday in May, the second Thursday in August, and the second Thursday in November in the CMPA community room at 250 Doherty Drive in Larkspur.

Central Marin Police Council

The Central Marin Police Authority was formed under a Joint Exercise of Powers agreement between the Town of Corte Madera, the City of Larkspur and the City of San Anselmo. The Central Marin Police Authority is governed by a Central Marin Police Council which is comprised of six members – two councilmembers are appointed from each city/town. All voting

powers of the Authority reside with the Central Marin Police Council. The Authority is a public entity separate from the Town of Corte Madera, the City of Larkspur and the City of San Anselmo and administers the Joint Powers Agreement. The agreement provides for at least one meeting to be held each year, however, the Police Council adopted a resolution which sets quarterly meetings or more as needed. Currently, meetings are scheduled to be held at 6:00pm on the second Thursday in February, the second Thursday in May, the second Thursday in August, and the second Thursday in November in the CMPA community room at 250 Doherty Drive in Larkspur.

Central Marin Sanitation Agency

The Central Marin Sanitation Agency (CMSA) operates the largest wastewater treatment facility in Marin County. They treat and dispose of the wastewater and biosolids collected from households and businesses in central Marin County. CMSA meets at 7:00 p.m. on the second Tuesday of each month. Meetings are held at the CMSA offices on 1301 Anderson Drive in San Rafael.

Community Development Block Grant (CDBG) and HOME Investment Partnership Programs (HOME)

The Countywide Priority Setting Committee oversees the distribution of federal funds through the Community Development Block Grant (CDBG) and HOME Investment Partnership Programs (HOME). The Committee establishes funding priorities and reviews applications from local nonprofit and public agencies. CDBG and HOME funds are used to support a variety of community-based programs, including affordable housing, community facilities, and public services, such as child care scholarships and services for individuals with disabilities.

The Countywide Priority Setting Committee is comprised of a member of the Board of Supervisors, city/town council members, and seven (7) community members representing six (6) regions spanning Marin and an at-large member representing the County. The committee advises the Board of Supervisors on the CDBG and HOME funding allocation process, and provides input on the County's implementation of the Analysis of Impediments to Fair Housing Choice.

Corte Madera Chamber of Commerce; Ex-Officio Director

In the past, there has been a councilmember who has served as liaison to the Chamber of Commerce and a councilmember serving as an alternate. The councilmembers have attended the Board of Directors meetings which generally meet once a month at a luncheon meeting held on Tuesday. The representative also represents the Town in participating with the Chamber and other organizations in preparation for the 4th of July celebration held in Corte Madera and the parade which traverses through the Twin Cities.

Disaster Council

A member of the Town Council, as appointed by the Council, may serve as chair of the Disaster Council which normally meets as necessary in a location that is determined when a meeting is scheduled. More recently, the Disaster Council met monthly to deal with a number of issues, including preparation of information on storm preparedness to be distributed to each home and

business within the Town. The Disaster Council meetings have normally been held during the day which has generally been the preference of the members of the Disaster Council. Traditionally, the Vice Mayor has served as the alternate to the Disaster Council. The committee meets approximately four times per year in the evening.

Flood Control Board

This board advises the Town Council on all matters affecting flooding in Corte Madera and recommends ways to provide flood protection for the entire Town. Presently, the Board meets on the second Monday of each month at 6:30 p.m. in the Corte Madera Council Chambers.

Land Use Committee

Two councilmembers are appointed on the committee to work with the Village Center to address future remodeling or expansion of the center.

Larkspur School District Liaison

This is comprised of two councilmembers to work with the school district to address issues affecting both the district and the Town. Meetings are generally held on Wednesdays. Closed session begins at 5:00 p.m. and open session meetings are usually scheduled for 6:00 p.m. You should always check the agenda for location as the meetings are sometimes held at school sites or at other off-site meeting rooms.

League of California Cities / North Bay Division

The North Bay Division of the League of California Cities is comprised of municipalities in the counties of Marin, Sonoma, Napa and Solano. The purpose of the division is to encourage periodic meetings between city officials in these four counties to deal with both local and regional issues and also to provide recommendations to the League of California Cities in adopting policies relating to common local and regional issues. Membership in the North Bay Division, under the by-laws, is restricted to elected officers of member cities.

Marin Clean Energy

The purpose of Marin Clean Energy is to address climate change by reducing energy related greenhouse gas emissions and securing energy supply, price stability, energy efficiencies and local economic and workforce benefits. It is the intent of MCE to promote the development and use of a wide range of renewable energy sources and energy efficiency programs, including but not limited to, solar and wind energy production at a competitive rate for customers. The regular Board meetings are held at 7:00 p.m. quarterly or as needed, and take place in the Charles F. McGlashan Board Room, 1125 Tamalpais Avenue, San Rafael, CA 94901 unless otherwise noted.

Marin County Commission on Aging

The Marin County Commission on Aging is a 23-member federally mandated advisory council to the Marin County Board of Supervisors. The Commission works closely with the Aging and Adult Services on behalf of Marin's older adults. Commissioners are appointed to three-year terms by either the Board of Supervisors or the 11 incorporated Cities and Towns in Marin. In

addition, Marin County's Senior Assembly Member and Senior Senator, representatives of the California Senior Legislature (CSL), also serve as ex-officio members for a four-year term. Commission meetings are held at various locations throughout Marin. Meetings are held on the first Thursday of each month and begins at 11:15 a.m. (Appointee can be a Council member or a representative from the community appointed by the Town Council.)

Marin County Council of Mayors and Councilmembers – Legislative Committee

The MCCMC Legislative Committee has a councilmember representative from each city or town within Marin County. The MCCMC Legislative Committee meets the first Monday of each month at 8:00 a.m. at San Rafael City Hall, 1400 Fifth Avenue in San Rafael. Meetings usually last approximately an hour and a half.

Marin County Council of Mayors and Councilmembers – Climate Action Committee

The MCCMC Climate Action Committee has a councilmember representative from each city or town within Marin County. The Committee meets the fourth Monday of each month at 5:30 p.m., subject to change, and is currently meeting via zoom. Meetings usually last approximately an hour and a half.

Marin County Council of Mayors and Councilmembers - Homeless Committee

This committee is comprised of one councilmember from each city or town in Marin County. The committee will meet five to six times in a calendar year and will seek to address homelessness issues.

Marin County Council of Mayors and Councilmembers - Marin Ready Together

Marin Ready Together is a committee of elected officials working with Supervisor Katie Rice in response to the Fire Siege Lessons Learned reports.

Marin County Solid Waste Management

This committee oversees the county-wide solid waste management program.

Marin Emergency Radio Authority

Twenty-six agencies representing police, fire and public works department in the County of Marin have joined together to fund, design, construct and implement a new public safety radio system. The existing safety radio system is more than thirty years old. The Authority has a large Governing Board which exercises all powers and authority on behalf of the Authority. The Governing Board consists of one member of the governing body or the chief administrative officer or a designee of the Members, which are party to the JPA Agreement. The Authority also has an Executive Board which is responsible to the Governing Board for the administration and management of Authority affairs and for the provision of assistance and advice to the Governing

Board. The Governing Board meets the fourth Wednesday of every month at 3:30 p.m. and the Executive Board meets the second Wednesday of every other month at 3:30 p.m.

Marin Wildfire Prevention Authority JPA

This is the Governing Board of the JPA that was created in 2020 with the passage of Measure C. This wildfire prevention measure will fund proactive state-of-the-art wildfire prevention and preparedness efforts in Marin for the next ten years, through: Vegetation Management, Wildfire Detection and Evacuation Program Improvements, Grants, Public Education, Defensible Space Evaluations, and Local Wildfire Prevention Mitigation. Board meetings are held on the 3rd Thursday of the month at 3:00pm.

Marin/Sonoma Mosquito and Vector Control District Representative

The primary function of the board is to establish policy and make decisions and guidelines for administrative execution. The responsibility of the board is to take all necessary or proper steps for the extermination of mosquitoes in or outside of the district. Meetings are held the second Wednesday of each month at 7:00 p.m. The meetings are held at District Headquarters in Cotati, Ca. (Appointee can be a Council member or a representative from the community appointed by the Town Council.)

Ross Valley Paramedic Authority

The RVPA Board is made up of representatives from each of the RVPA's constituent jurisdictions. The RVPA provides Advanced Life Support (ALS) and Basic Life Support (BLS) emergency ambulance service. Other members include fire chiefs, county supervisors and councilmembers. Their meetings are generally held at 6:30 p.m. on the first Thursday of each month at the Kentfield Fire Station: 1004 Sir Francis Drake Blvd, Kentfield.

Safe Routes to School

To address the unique needs of each school district, the Transportation Authority of Marin formed a Task Force to bring together Safe Routes to School (SR2S) staff, parent leaders, elected officials and staff from the local jurisdiction, traffic engineers, school district representatives, law enforcement personnel and neighborhood leaders. The Task Force is comprised of one elected official and one staff person from each jurisdiction. The SR2S program promotes walking and biking to school through education and incentives that show how much fun it can be. The program also addresses the safety concerns of parents by encouraging greater enforcement of traffic laws, educating the public and exploring ways to create safer streets. On November 6, 2006, the Corte Madera Town Council adopted a resolution showing support for this task force and also indicated the intent to make an appointment to this committee.

Transportation Authority of Marin

The Transportation Authority of Marin (TAM) has been designated as the Marin Congestion Management Agency (CMA), which is a Joint Powers Agency established between the County and cities to address Marin's unique transportation issues and to fulfill the legislative requirements of Propositions 111 and 116, approved in June of 1990. The agency was created for the purpose of administering the Sales Tax Measure A. The Authority is responsible for program

funding for all transportation programs in Marin County. The TAM Board includes representatives from each city and town in Marin County, plus the five members of the Board of Supervisors. Meetings are held on the second Monday of each month at 2:00 p.m. at 900 Fifth Avenue, San Rafael.

Coalition Connection (formerly Twin Cities Coalition for Healthy Youth)

The Twin Cities Coalition for Healthy Youth was created to change community norms with respect to underage use of alcohol, tobacco, and other drugs. The coalition's mission is to mobilize across all sectors of the community and work collaboratively to significantly reduce the incidence of underage use of alcohol, tobacco, and other drugs. The members represent twelve sectors within the communities of Corte Madera and Larkspur (including the incorporated part of Greenbrae): Youth; Parent; Business; Media; School; Youth Serving Organization; Law Enforcement; Religious/Fraternal; Civic/Volunteer Groups; Healthcare Professional; Local Government Agency; Other Organizations Involved in Reduction of Substance Abuse. Grant funding is provided by the Division of Alcohol, Drug, and Tobacco Program within the Department of Health and Human Services for the County of Marin. The Twin Cities Police Authority (as the grant recipient) is the lead agency and the program coordinator. Any qualified individual can apply to be a member. Applicants shall be elected at a regular meeting of the Coalition by the active members then in office. June 30th was the end of the term and all members were eligible for re-election. The coalition meets bi-monthly in the community room of the Central Marin Police station (250 Doherty Drive) on the third Thursday of the month at 3:45 PM.