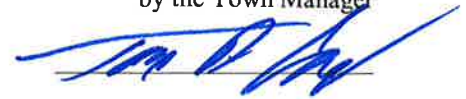


This material has been reviewed
by the Town Manager



CORTE MADERA TOWN COUNCIL
STAFF REPORT

Report Date: November 27, 2017
Meeting Date: December 5, 2017

TO: TOWN MANAGER, MAYOR AND TOWN COUNCIL

FROM: REBECCA VAUGHN, TOWN CLERK / ASSISTANT TO THE TOWN
MANAGER

SUBJECT: CONTINUATION OF DISCUSSION AND POSSIBLE ACTION REGARDING
CHANGE TO TOWN COUNCIL REORGANIZATION PROCEDURE

PURPOSE:

This item was discussed at the November 7, 2017 Town Council meeting and the Town Council requested to continue the item to the December 5, 2017 Town Council meeting for further discussion and possible action. The Town Council will review available options and provide direction to staff regarding the annual reorganization of the Town Council and selection of Mayor and Vice Mayor given that the next election of Council members will take place in June, 2018 instead of November, 2017.

STAFF RECOMMENDATION:

That the Corte Madera Town Council review and discuss the following options and provide direction to staff:

1. The Town Council may choose not to reorganize at the December 5, 2017 Town Council meeting and instead vote to extend the current terms of the Mayor (Presiding Officer) and Vice Mayor through July, 2018, to coincide with the Marin County Elections Department's certification of the results of the next municipal election.
2. The Town Council may reorganize at the December 5, 2017 Town Council meeting and select a new Mayor and Vice Mayor to serve in those capacities for seven months, until the Marin County Elections Department has certified of the results of the next municipal election, at which point the Town Council would reorganize at the first meeting in July, 2018.
3. The Town Council may reorganize and select a new Mayor and Vice Mayor to serve in those capacities for one year, until December, 2018.

TOWN MANAGER RECOMMENDATION:

Support staff's recommendation.

ENVIRONMENTAL IMPACT:

Pursuant to Section 21065 of the Public Resources Code, this is not a project under the California Environmental Quality Act.

GOVERNING POLICIES:

As provided by California Government Code Section 36813, the Town Council of the Town of Corte Madera may determine its own rules of procedure for meetings. The section currently before the Council for consideration is listed in the Town Council Rules and Procedures under Section 2, General Council Rules; Subsection 2.2, Presiding Officer.

FISCAL IMPACT:

No direct costs are associated with action on this item.

BACKGROUND:

At the October 17, 2017 Town Council meeting, the Town Council discussed proposed updates to the Town Council Rules and Procedures. One of the sections discussed was Section 2, General Council Rules; Subsection 2.2, Presiding Officer. In recent years, the Town Council has reorganized and selected a new Mayor and Vice Mayor annually at the first Town Council meeting in December. This date was selected for reorganization because it is the first meeting that takes place after the November election results are formally certified by the Marin County Elections Department.

This year, with Council elections scheduled to take place in June, 2018 rather than November, 2017, the question arose regarding how to proceed with the Town Council reorganization. The following options have been identified for consideration:

1. The Town Council may choose not to reorganize at the December 5, 2017 Town Council meeting and instead vote to extend the current terms of the Mayor (Presiding Officer) and Vice Mayor through July, 2018, to coincide with the Marin County Elections Department's certification of the results of the next municipal election.

The potential drawback to this option is that it is not yet been determined whether or not a Council member election will take place in November, 2019. The Town's recent Elections Ordinance update only addressed the November, 2017 election. It did not move the November, 2019 election to June, 2020 as staff was waiting to see how the State addressed pending legislative initiatives to move presidential primaries earlier in the calendar year prior to asking the Town Council to make a determination on the November 2019 election.

If the Town Council moves forward with a July annual reorganization, there will be a discrepancy that will need to be addressed in 2019 if the Town Council decides to keep the November 2019 election in place.

2. The Town Council may reorganize at the December 5, 2017 Town Council meeting and select a new Mayor and Vice Mayor to serve in those capacities for seven months, until the Marin County Elections Department has certified of the results of the next municipal election, at which point the Town Council would reorganize at the first meeting in July, 2018.

As in option 1, the same potential drawback exists with respect to whether or not the Town has a Council member election in November, 2019.

3. The Town Council may reorganize and select a new Mayor and Vice Mayor to serve in those capacities for one year, until December, 2018.

The benefit to this option is that, for the next two years, the Town Council reorganization may proceed as it has in previous years, through November, 2019, at which point the Council would have the option to shift the reorganization to coincide with the certification of the even-year election results, which, with the approval of Senate Bill 568, will be held on the first Tuesday after the first Monday in March beginning in March, 2020.

DRAFT OF UPCOMING AGENDA ITEMS FOR DECEMBER 19, 2017
PROPOSED ITEMS, AND ORDER, ARE SUBJECT TO CHANGE

Placing an item on the agenda: An item may be placed on the agenda by submitting a request to the Town Clerk or the Town Manager, or their designee, by Tuesday at 5p.m. 21 days prior to the Council meeting during which the item is sought to be considered. If such item requires staff investigation or if it will be considered at a future date in the normal course of business (e.g., planning and budget matters), it may be deferred to a later date with concurrence of the person submitting the item. Staff will accommodate submissions after the deadline whenever practical. (Town Council Rules and Procedures, Section 7.5)

PRESENTATIONS:

CONSENT CALENDAR:

TOWN ITEMS:

1. Waive Further Reading and Authorize Introduction and/or Adoption of Resolutions and Ordinances by Title Only.
(Standard procedural action – no backup information provided)
2. Receive and File Revenue and Expenditure Report for November 2017
3. Approval of Minutes of December 5, 2017 Town Council Meeting

SANITARY DISTRICT ITEMS:

- 1.

PUBLIC HEARINGS:

1. Consideration and Possible Action to Adopt a Resolution Amending Fees and Rates for Advanced Life Support (ALS) and Basic Life Support (BLS) Services and Supplies

BUSINESS ITEMS:

TOWN ITEMS:

1. Study Session on Noise Ordinance Update / Leaf Blower Regulations

SANITARY DISTRICT ITEMS:

CLOSED SESSION: None